

## ***Hobart Airport Quality of Service Report July to September 2013***

This report provides quality of service information relating to the passenger terminal and airport services provided at Hobart Airport during the period July 2013 to September 2013 (inclusive).

This report is structured around four sections, namely:

- I. Summary of customer feedback
- II. Summary of customer satisfaction survey
- III. Handling of complaints; and
- IV. Notifiable quality of service issues.

Information for this report is sourced directly from two areas

- 1) *Customer Complaint Summary* - The actual complaints received by Hobart Airport through email, the website or phone. During this period Hobart International Airport passengers and received 12 customer complaints.
- 2) *Customer Satisfaction Survey* - This report sees the introduction of the Customer Satisfaction Survey for Hobart Airport. This quarterly survey questions passengers while in the Airport terminal about their experience at Hobart Airport. Overtime this information will provide a trend line of satisfaction levels at Hobart Airport and be used by management to best meet customer requirements.

### ***Customer Complaint summary***

The top three areas for improvement based on customer complaints received over the period are listed below with relevant detail and Hobart Airport's response. (*Noting the small number of complaints from which this data has been drawn.*)

#### **1. Security screening process**

The security processing theme comprised 36% of all complaints during the period – noting actual numbers this equates to 4 complaints over the period.

The primary concerns the interaction with security staff and customers and the apparent sensitivity of the security equipment.

In response to these concerns Hobart Airport continues to work with the Qantas Security – the security service provider on addressing customer concerns.

#### **2. Technical issues with car parking equipment**

The issues with the car parking equipment comprised 36% of all complaints during the period – noting actual numbers this equates to 4 complaints.

The key area of concern was problems receiving change from the automated machines. This issue will be resolved with new parking equipment in 2014.

#### **3. Car Parking Machines**

Issues with Car Parking Machines theme comprised 18% of all complaints during the period – noting actual numbers this equates to 2 complaints over the period.

The primary issue identified was functionality of the car parking machines and confusion with their operation.

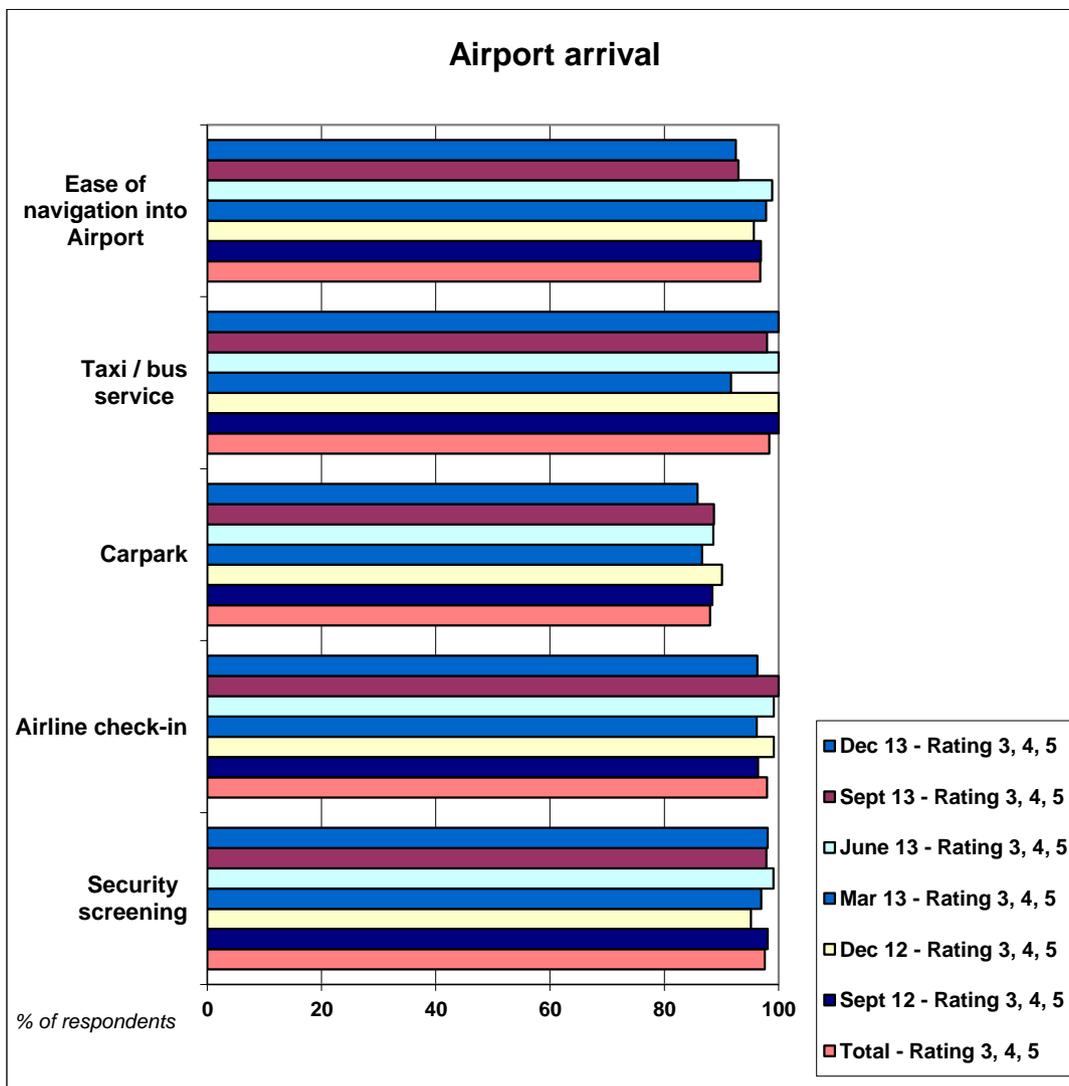
**Customer Satisfaction Survey – last conducted in December 2013**

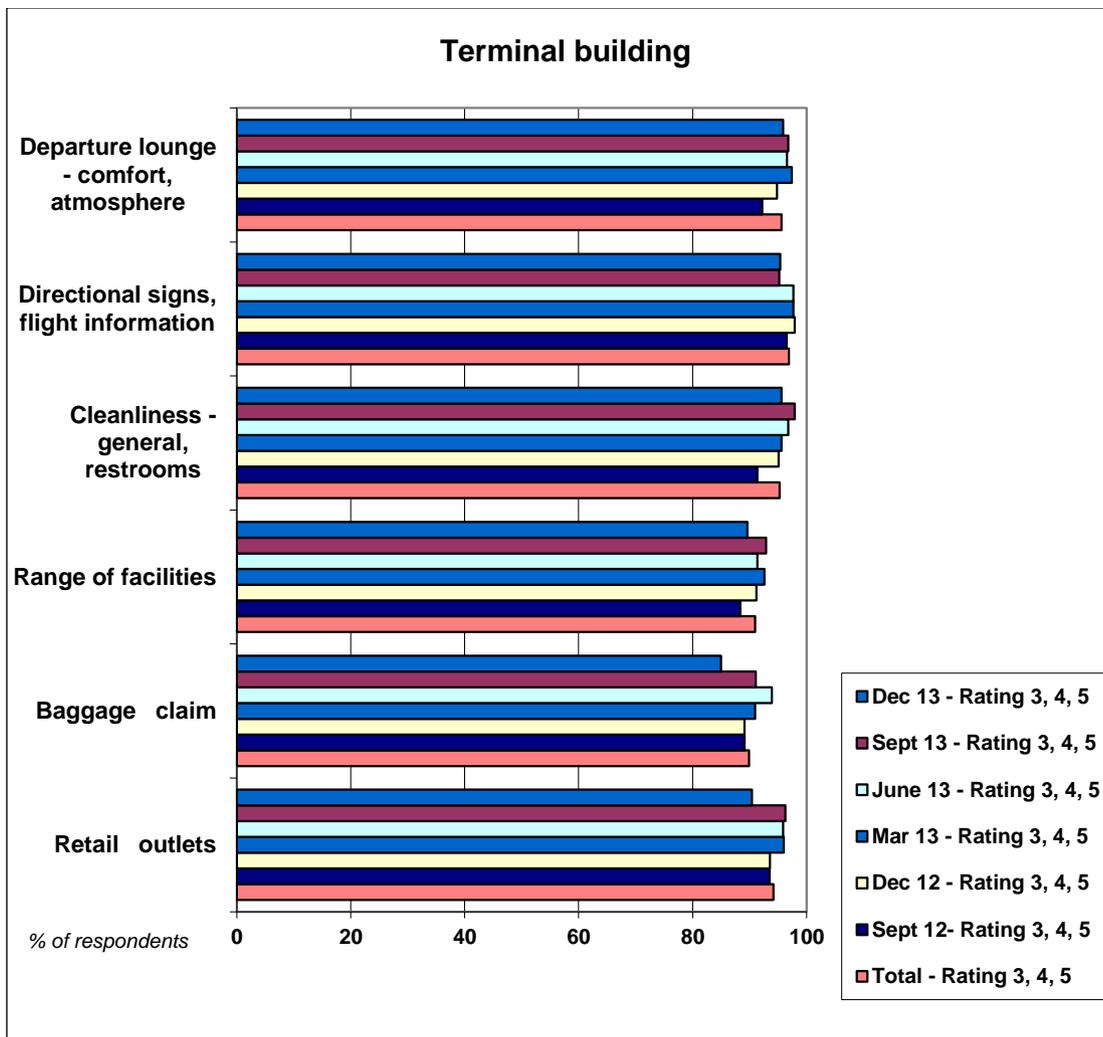
**Key indicators**

The survey looks at key indicator areas of the Airport. The charts below show the show the percentage of respondents rating their airport experience as excellent, good or average across a range of services at the airport over a period of time.

The charts below show ratings of the previous six survey rounds and rolling average (September 2012 – December 2013) an the percentage of respondents rating each indicator as average or better (rating 3 plus out of 5);

The charts have been split into key areas of the Airport.





### III) Handling of complaints

Hobart Airport targets a 100% response rate for handling of customer complaints. This is not always achievable due to the way in which passengers deliver their complaints, with a number electing not to provide contact details. For those providing contact details all complaints were responded to.

### IV) Notifiable quality of service issues

A notifiable quality of service issue is triggered when, in a given period, the number of complaints on a quality of service theme is equal to or greater than 0.1% of passenger throughput. Where this occurs, the Airport has 60 days to notify the Commonwealth Department of Infrastructure of the quality of the issue and provide details of corrective action being undertaken to address the quality of service issue.

There were no notifiable quality of service issues during the reporting period.